

Party Plan

DATE

THEME

LOCATION

NO OF GUEST

DRESS CODE

FOOD & DRINK

DECORATIONS

ENTERTAINMENT

MUSIC

NOTES

GUEST LIST

PARTY

GUESTS	SEND INVITES	RSVP
	<input type="radio"/>	<input type="radio"/>
	<input type="radio"/>	<input type="radio"/>
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BUDGET

PROJECTED TOTAL

CATEGORY	PROJECTED SUBTOTAL
VENUE	SUBTOTAL
DECOR	SUBTOTAL
FOOD/BEVERAGES	SUBTOTAL

GROCERY LIST

DISH	INGREDIENTS
[Shaded]	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
[White]	<input type="checkbox"/>
	<input type="checkbox"/>
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	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
[Shaded]	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
[White]	<input type="checkbox"/>
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	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
[Shaded]	<input type="checkbox"/>
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	<input type="checkbox"/>
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	<input type="checkbox"/>

TO DO LIST

2-4 WEEKS TO GO

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2 WEEKS TO GO

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DAY BEFORE

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PARTY DAY

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THINGS TO DO

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PARTY FOOD & DRINK MENU

HOT FOOD

<input type="checkbox"/>		<input type="checkbox"/>	
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COLD FOOD

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SWEETS / DESSERT TABLE

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DRINKS

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PARTY DECORATIONS

GENERAL DECORATION

<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>
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TABLE SETTING

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